



EDWARD M. BIRN  
Director (Direktot)  
RENA K. BORJA  
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF  
ADMINISTRATION**  
DIPATTAMENTON ATMENESTRASION  
GENERAL SERVICES AGENCY  
(*Ahension Setbision Hinirat*)  
Telephone (Telifon): (671) 475-1705/1706



LOURDES A. LEON GUERRERO  
Governor (*Maga'håga*)  
JOSHUA F. TENORIO  
Lt. Governor (*Sigundo Maga'låhi*)

February 19, 2026

Invitation for Bid  
GSA-007-26

**AMENDMENT #1**

Office Space Lease for Serve Guam Commission (SGC)

- 1) Amend and replace pages 1 and 2 of 53 with attached "**Revised Page 1 and 2 of 53**" dated 02/19/26.

All others remain unchanged.

Andriana Quitugua  
Acting Chief Procurement Officer

Please Print  
**ACKNOWLEDGMENT COPY**  
Received By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Company/Name: \_\_\_\_\_  
Email To: [gsaprocurement@gsadoa.guam.gov](mailto:gsaprocurement@gsadoa.guam.gov)



## INVITATION FOR BID

### Office Space Lease for Serve Guam Commission (SGC)

#### No. GSA-007-26

**ISSUED BY:** General Services Agency  
Suite 230, 2<sup>nd</sup> Floor ITC Building  
590 South Marine Corps Drive,  
Tamuning, Guam 96913

**ISSUE DATE:** **Wednesday, February 11, 2026**

**SUBMISSION DEADLINE:** **Thursday, March 19, 2026, 10:00 a.m.**

**BID OPENING DATE:** **Thursday, March 19, 2026, 10:05 a.m.**

**NAME AND LOCATION OF PROJECT(S):** Serve Guam Commission

---

ANDRIANA QUITUGUA  
Acting Chief Procurement Officer

**INVITATION FOR BID No. GSA-007-26**  
**Office Space Lease for Serve Guam Commission (SGC)**

**SPECIAL REMINDER TO PROSPECTIVE BIDDERS**

Bidders are reminded to read the Sealed Bid Solicitation and Instructions, and General Terms and Conditions attached to the IFB to ascertain that all of the following requirements checked below are submitted in the bid envelope, in duplicate, at the date and time for bid opening.

Registration for the Invitation for Bid (IFB) Packet will be available at General Services Agency, Suite 230, 2 <sup>nd</sup> Floor ITC Building 590 South Marine Corps Drive, Hagåtña, Guam; and on the GSA website at <a href="http://www.gsa.doa.guam.gov">www.gsa.doa.guam.gov</a> .	From: Wednesday, February 11, 2026 To: Thursday, March 19, 2026
Deadline for Submission of Written Questions and Concerns must be e-mailed to <a href="mailto:bids@gsadoa.guam.gov">bids@gsadoa.guam.gov</a> .	Thursday, February 26, 2026, 5:00 p.m. Chamorro Standard Time (CHST)
<b>Deadline for Submission of Bid Bid Opening (Open to the Public)</b> Location: General Services Agency, Suite 230, 2 <sup>nd</sup> Floor ITC Building, 590 South Marine Corps Drive, Tamuning, Guam	<b>Thursday, March 19, 2026, 10:00 a.m.</b> <b>Thursday, March 19, 2026, 10:05 a.m.</b>
Bid Guarantee (15% of Bid Amount) may be in the form of: (Reference #11 on the General Terms and Conditions) a. Cashier's Certified Check b. Surety Bond – Valid only if accompanied by: 1. Current Certificate of Authority issued by the Insurance Commissioner, 2. Power of Attorney issued by the Surety to the Resident General Agent, <b>only when the Surety is a foreign or alien corporation.</b> 3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf, <b>only when the Surety is a foreign or alien corporation.</b>	Submission Required
Brochures/Descriptive Literature	Not Required
Affidavit Disclosing Ownership, Influence, Commissions and Conflicts of Interest (Required by 5GCA §5233 as amended by P.L. 36-13 (4/9/2021) a. Date of signature of the person authorized to sign the bid and the notary date must be within thirty (30) days. <b>Failure to comply with this requirement shall render the bid non-responsive and is subject to rejection.</b>	Submission Required
Other Requirements: <u>Affidavit re Ethical Standards, Affidavit re No Gratuities or Kickbacks, Special Provision; Restriction Against Sexual Offenders, Affidavit D.O.L. Wage Determination, Affidavit re Non-Collusion, Affidavit re Contingent Fees</u> a. Date of signature of the person authorized to sign the bid and the notary date must be within thirty (30) days. <b>Failure to comply with this requirement shall render the bid non-responsive and is subject to rejection.</b>	Submission Required
Current Business License, Contractor's License, Specialty License, in reference to supplies or services for this bid must be submitted prior to an award.*  *A Business License, Contractor's License, Specialty License is not required in order to submit a bid, but is a pre-condition for award and entering into a contract with GSA.	Required Prior to an Award

**This reminder must be signed and returned in the bid envelope together with the bid. Failure to comply with the above requirements may be cause for disqualification and rejection of the bid.**

\_\_\_\_\_  
Bidder Representative's Signature / Date

"Revised" 02/19/2026  
Amendment #1  
Page 2 of 53