



**DEPARTMENT OF
ADMINISTRATION**
DIPATTAMENTON ATMENESTRASION
GENERAL SERVICES AGENCY DIVISION
(Ahension Setbision Hinirat)
Telephone (Telifon): (671) 475-1705/1706



May 12, 2025

Invitation for Bid
GSA-032-25
60-Month Lease for Multifunction Color Copier/Printer/Scanner/Fax

Questions and Concerns received from Xerox Corporation on May 2, 2025.

1. The bid specifications for Items 1.0 and 2.0, under the "Supplies" section, call for "All supplies including staples and except paper and pooled black & color allowances as indicated above." Can you please clarify if the print allowances for each unit in items 1.0 and 2.0 are to be combined ("pooled") so that the pooled print allowance is 80,000 black prints and 8,000 color prints shared between the total of 8 units requested? Or is it only the units in Item 1.0 that are supposed to be combined ("pooled") so that the pooled print allowance is 70,000 black prints and 7,000 color prints shared between the total of 7 units requested?

Response: Only the units in Item 1.0 are supposed to be combined ("pooled") with a print allowance of 70,000 black prints and 7,000 color prints shared between the total of 7 units.

2. The bid specifications for Item 1.0 calls for "50 sheet multi-position stapler with 2 and 3 hole punching and booklet making" Can you please clarify if the requested booklet making feature requires saddle/center stapling?

Response: Yes.

3. The bid specifications for Item 1.0 call for "Print: minimum of 1200 x 2400 dpi" Can you please clarify if the requested print resolution is "true/unenhanced" print resolution?

Response: Yes.

Please Note: Follow up/Clarification to the Questions and Concerns responses dated 5/12/2025 must be submitted to the General Services Agency via email to gsaprocurement@gsadoa.guam.gov no later than 5:00 PM, Tuesday, May 13, 2025.

Please Print
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Received By: _____
Date: _____
Company/Name: _____
Email To: gsaprocurement@gsadoa.guam.gov


Andriana Quitugua
Acting Chief Procurement Officer