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GENERAL SERVICES AGENCY DIVISION
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LOURDES A. LEON GUERRERO
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Lt. Governor (Sigundo Maga'låhi)

June 13, 2025

Invitation for Bid
GSA-044-25
Janitorial Services for the Guam and CHamoru Educational Facility
(Guam Museum)

Questions and Concerns received from Maintenance 29 on June 11, 2025.

1. Is the bond 15% of the monthly or the whole year?

Response: Whole year or 12 months, which is the initial term of the contract as stated in this bid. Kindly refer to the Bid Guarantee Requirement on Section 11 of the General Terms and Conditions, page 5 of 42, which requires a 15% Bid Security of the total bid price.

Questions and Concerns received from Advance Management Inc. on June 11, 2025.

1. **Frequency of Service (Page 40)**

The Scope of Work states service is required "four (4) times a week," which we interpret as four days within the seven-day week. However, the phrase "(Monday through Saturday)" suggests six days of service, and the note under Frequency of Services indicates "Daily," which we interpret as Monday through Friday. Could you please clarify the intended frequency—four (4), five (5), or six (6) days per week?

Response: It is four (4) days within a six-day week (Monday through Saturday) as stated in the bid specifications.

2. **Restroom Servicing**

During the site visit, it was mentioned that restrooms are to be serviced hourly. We understand this to mean that a dedicated cleaner must be on-site for the full duration of the regular working day. Please confirm if this is the expectation.

Response: Yes, as stated in the bid specifications under "Work Schedule/Billing Information and Service Provider Responsibilities".

3. **Exterior of Facility and Skinner Plaza Park – Trash Disposal (Page 41)**

The scope indicates that all trash and debris are to be hauled to designated dumping sites away from the facility. However, during the site visit, it was stated that a Green Waste Bin would be provided. Kindly confirm whether a Green Waste Bin will be available for use.

Response: Yes, Green Waste Bin will be provided for the Exterior of Facility and Skinner Park Plaza.

4. **Janitorial Services – After Working Hours (Page 42, Item 1.1)**

This item shows a quantity of 24. We interpret this to mean that the billing rate for this service should be based on an estimated 24 service calls per year. Please confirm whether this interpretation is correct.

Response: Yes.

Please Note: Follow up/Clarification to the Questions and Concerns responses dated 6/13/2025 must be submitted to the General Services Agency via email to gsaprocurement@gsadoa.guam.gov no later than 5:00 PM, Monday, May 16, 2025.



Andriana Quitugua
Acting Chief Procurement Officer

Please Print

ACKNOWLEDGMENT COPY

Received By: _____

Date: _____

Company/Name: _____

Email To: gsaprocurement@gsadoa.guam.gov