



EDWARD M. BIRN
Director (Direktot)
ELIZABETH T. FISHER
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF
ADMINISTRATION**
DIPATTAMENTON ATMENESTRASION
GENERAL SERVICES AGENCY DIVISION
(Ahension Setbision Hinirat)
Telephone (Telifon): (671) 475-1705/1706



LOURDES A. LEON GUERRERO
Governor (Maga'håga)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

July 3, 2025

Invitation For Bid
GSA-052-25
Document Storage Service - DPHSS

Questions and Concerns received from Copy Express on June 12, 2025.

1. Is there any scanning needed for the documents alone itself?

Response: No.

2. Or are we just working with boxes to be stored and retrieved when requested?

Response: Yes, this is for the storage, retrieval, and destruction services of boxes/records.

Follow up/Clarification to the Questions and Concerns responses dated 07/03/2025 must be submitted to the General Services Agency via email to gsaprocurement@gsadoa.guam.gov no later than 5pm, Monday, July 7, 2025.

Andriana Quitugua
Acting Chief Procurement Officer

Please Print
ACKNOWLEDGMENT COPY

Received By: _____

Date: _____

Company/Name: _____

Email To: gsaprocurement@gsadoa.guam.gov