

July 11, 2025

Invitation for Bid  
GSA-058-25

**AMENDMENT #1**  
Maintenance and Repairs for All GRTA Vehicles

- 1.) Amend and replace page 4 of 53 with the attached "Revised page 4 of 53" dated 7/11/25.
- 2.) Amend and replace page 50 of 53 with the attached "Revised page 50 of 53" dated 7/11/25.
- 3.) Amend and replace page 52 of 53 with the attached "Revised page 52 of 53" dated 7/11/25.
- 4.) Amend page 2 of 53 and page 3 of 53.

**From:**

**Bid Opening:** This bid shall be submitted in duplicate and sealed to the issuing office above no later than **Time: 2:00pm, Date: 7/14/2025** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

**To now read:**

**Bid Opening:** This bid shall be submitted in duplicate and sealed to the issuing office above no later than **Time: 2:00pm, Date: 7/23/2025** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.



Andriana Quitugua  
Acting Chief Procurement Officer

Please Print  
ACKNOWLEDGMENT COPY  
Received By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Company/Name: \_\_\_\_\_  
Email To: [gsaprocurement@gsadoa.guam.gov](mailto:gsaprocurement@gsadoa.guam.gov)

## **CONTRACT TERMS AND CONDITIONS**

### **GSA-058-25 Maintenance and Repairs for All GRTA Vehicles**

#### **Article I**

##### **Contract Terms**

1. **Required Delivery Date.** The Awardee shall provide the goods/services within two (2) weeks of receipt of purchase order.
2. **Term of Contract.** The Awardee shall provide the goods/services for a period of one (1) year (the "initial term").
3. **Extension of Initial Term.** Upon completion of the initial term of this contract, there shall be an option to renew for a period of one (1) year with no change in hourly rate throughout the duration of the contract, based upon the availability of funds. (Extensions and Renewals will be at the "Sole Discretion of the Government.")

#### **Article II**

##### **Special Provisions**

4. **Right to Procure.** GRTA has the express right to purchase parts or consumables via the General Services Agency (GSA) or other Government of Guam line agencies with current contracts with vendors that could supply the vehicle parts required.
5. **Licenses.** Bidder shall ensure that the Vehicle operator possesses Guam Chauffeur Driver's License with "D" endorsement.
6. **Facility.** Bidder shall provide maintenance Repair Facility including apparatuses, lifts, and safety equipment.
7. **Certifications.** Bidder shall have at least two (2) current Automotive Service Excellence (ASE) Certification mechanics on hand to verify work completed by their staff. Should there be any discrepancies, the bidder shall be held liable and required to complete such services at no additional cost to the Government. The bidder shall submit copies of the current certificates in the Bid package.
8. **Response Time.** Bidder shall respond to minor and major repairs within twenty-four (24) hours when the orders are received. If any part needed is unavailable locally, the bidder shall immediately notify GRTA of the estimated time required to complete the work

#### **Article III**

##### **Prohibitions**

9. **Representation Regarding Gratuities and Kickbacks**  
The bidder, offeror, or contractor represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth in §11206 (Gratuities and Kickbacks) of the Guam Procurement Regulations."
10. **Representation Regarding Contingent Fees**  
The contractor represents that it has not retained a person to solicit or secure a territorial contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.
11. **Representation Regarding Ethical Standard for Government Employees and Former Government Employees**  
The bidder, offeror, or contractor represents that it has not knowingly influenced and promises that it will not knowingly influence a government employee to breach any of the ethical standards set forth in 5 GCA Chapter 5 Article 11 (Ethics in Public Contracting) of the Guam Procurement Act and in Chapter 11 of the Guam Procurement Regulations.
12. **Restriction Against Contractors Employing Convicted Sex Offenders From Working At Government of Guam Venues.**  
(1) no person providing services on behalf of the contractor has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA or an offense as defined in Article 2 of Chapter 28, Title 9 GCA, or an offense in another jurisdiction with, at a minimum, the same elements as such offenses, or who is listed on the Sex Offender Registry; and

| <b>Item No.</b> | <b>Description</b>  |
|-----------------|---|
| <b>1.0</b>      | <b>Minor Repairs to Include Diagnostics for all GRTA Vehicles</b><br>As per the Following Specifications: |
|                 | <b>Fixed Hourly Rate:</b> \$ _____ x <b>600 Hours (Estimated)</b> = \$ _____<br>(Unit Cost) (Total)       |
|                 | <b>Diagnostic Rate:</b> \$ _____ / <b>Per Vehicle</b><br>(Unit Cost)                                      |

(Diagnostic Fee shall be waived, if the repair is done by the awardee, diagnostics shall be charged if repairs are not approved.)

**General:**

GRTA currently operates the following: 2016 Ford F-150, 2015 Toyota RAV 4, 2012 Chevrolet Colorado, 2016 Aluma 63 BLW Trailer, and ten (10) 14-Passenger ADA Compliant Eldorado Advantage Cutaway Bus 2023 E450.

**SPECIFICATIONS:**

**BIDDING ON / REMARKS:**

The Bidder, when requested by GRTA, within **3 (three) working days**, shall diagnose the light vehicle, van, bus, and/or trailer including ordering of materials and parts.

Repair or replacement of items that GRTA expects to wear out including but not limited to the existing fault(s).

Tire repair, tire replacement, valve stem, and wheel mounting/balancing, to include rotation of tires and wheel alignment.

Engine tune-up (including replacement of spark plugs, coil packs, wires, or distributors, caps, rotors, ignition coils, etc., per the recommendation of the Vehicle Manufacturer)

Service completion within **5 (five) working days**, written Notification/Justification to GRTA if repairs are to **exceed 5 (five) working days**, approval from GRTA is required.

**Minor Field Repairs**

Bidder shall have the resources and capability to perform emergency field repairs if field conditions deem it safe, which will result in minimizing the downtime of the vehicle(s), such as, tire repairs, battery swap-outs, repair or replacement of windshield wipers, replacement of light bulbs, and other minor repairs or replacements as needed. **Approval from GRTA is required.**

**Parts:**

Bidder to purchase manufacturer spare parts or approved spare parts recommended only by the manufacturers with the written consent of GRTA.

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Bidder to purchase manufacturer spare parts or approved spare parts recommended only by the manufacturers with the written consent of GRTA.

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| Item No. | Description  |
|----------|--|
| 3.1      | <b>Preventative Maintenance for all GRTA Light Vehicles</b><br>As per the Following Specifications:<br><br><b>Fixed Hourly Rate:</b> \$ _____ x 12 Hours (Estimated) = \$ _____<br>(Unit Cost) (Total) |
| 3.2      | <b>Preventative Maintenance for all GRTA Buses</b><br>As per the Following Specifications:<br><br><b>Fixed Hourly Rate:</b> \$ _____ x 40 Hours (Estimated) = \$ _____<br>(Unit Cost) (Total)          |

**General:**

GRTA currently operates the following: 2016 Ford F-150, 2015 Toyota RAV 4, 2012 Chevrolet Colorado, and ten (10) 14-Passenger ADA Compliant Eldorado Advantage Cutaway Bus 2023 E450.

**SPECIFICATIONS:****Preventive Maintenance**

Lubrication (including engine oil flush, changing of engine oil, replacement of oil filters, greasing of all joints, bearings, lube points, per vehicle manufacturer's recommendations, and the disposal of all contaminated petroleum, oil and lubricants; etc. Refer to attached vehicle manufacturer's Maintenance Schedule and Record Log. Use only fully synthetic engine oil per vehicle manufacturer's recommendations.

Including fluids and filters for oil change as per manufacturer's recommendations.

**Parts:**

Bidder to purchase manufacturer spare parts or approved spare parts recommended only by the manufacturers with the written consent of GRTA.

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**BIDDING ON / REMARKS:**